



JOB OPENINGS

Number of Openings:

1

Company Name:

Connoisseur Media Long Island

Job Title:

Continuity Director

Minimum Experience Required:

2 years

Job Description:

Continuity Director Responsibilities include, but are not limited to:

- * Entering all commercial copy for 5 stations in Marketron System
- * Editing/changing commercial copy and add commercial new copy on daily basis
- * Acting as the liaison between Traffic, Sales and Production Departments
- * Printing/emailing reports for Account Executive and clients when necessary
- * Following up with clients and Account Executives for missing commercial copy
- * Routing all files/faxes/photocopies related to commercial copy
- * Knowledge of Enco and Next Gen Systems a plus The right candidate should also have the following qualifications.
- * Must be well organized, detailed and able to manage a variety of tasks at the same time
- * Must be computer literate
- * Must be detail oriented and possess excellent verbal and written skills
- * Must be able to work within deadlines and be able to manage time effectively
- * Must be able to write radio station promotional copy
- * Must work well with others and individually as a self-starter
- * Must be a problem solver and be able to work in a fast paced environment

Job Location:

Farmingdale, New York

Duration:

Full Time, Regular

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer, by email, or on-line:

Email: Jobs@ConnoisseurLI.com

Web-site: <http://connoisseurmedia.com/careers-at-connoisseur-media/>

BUSINESS SERVICES

Marcus Duffin, Business Services Representative

JOB OPENINGS

BUSINESS SERVICES

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Part 1

Number of Openings:

1

Company Name:

HEDGEHOG DEVELOPMENT LLC

Job Title:

Senior Developer

Minimum Experience Required:

No experience requirement provided.

Job Description:

Specifically, your responsibilities will include:

- *Developing custom Web based software solutions for Clients based upon their business requirements
- *Taking part in developing test plans and writing unit tests
- *Assisting in timely deployment of well-designed applications
- *Working with designers to develop logical layouts while maintaining ease of implementation
- *Collaborating with the Project Management team and other Developers to ensure tasks are completed on time or ahead of schedule in a time sensitive and client centric environment
- * Accurately estimating time and effort required for software/application modifications when requested by Project Managers and Clients
- *Ability to migrate between your individually assigned projects, and effectively share your talent and expertise as a team member contributing to the success of broader project initiatives
- *Maintaining a well-organized work environment through effective time management and the prioritizing of assigned tasks
- *Ability to recognize opportunities to strengthen and deepen Hedgehogas client relationships.

Desired Skills and Experience:

- *Qualified candidates will have at least four years of demonstrated expertise with C#, Microsoft SQL Server, ASP.NET, HTML, and JavaScript
- *Well qualified candidates will possess additional demonstrated exposure and expertise in one or more of the following areas - AJAX, JQuery, MVC, VSTS,SDLC, Sitecore or other CMS; and XML/XSL, HTML5, CSS, JavaScript, PHP
- *Experience working in a team development environment.
- *Microsoft Certifications
- *Active participation in professional organizations and activities which enhance technological or career advancement as well as visibility for the individual and the company.
- ***Bachelor's Degree in Computer Science or a related course of study**
- *Excellent verbal and written communications skills
- *Availability for occasional travel based on client and project needs



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Part 2

Additional Requirements Include:

- *Eligibility to work for any employer in the United States without sponsorship
- *Local candidates only (Greater New York City area); relocation assistance is not available

Job Location:

HOLBROOK, New York

Duration:

Full Time, Regular

Minimum Education Required:

Less Than High School

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by email:

Email: aotero@hhogdev.com

JOB OPENINGS

Number of Openings:

1

Company Name:

Jen Air Inc.

Job Title:

HVAC Service Technician

Minimum Experience Required:

5 years'

Job Description:

Looking for Experienced HVAC Technicians, (5) years' experience a minimum.

Job Location:

Bohemia, New York

Pay:

Starting pay not specified.

Benefits:

Health Insurance, Vacation, Sick Leave, Retirement/Pension Plan

Hours per Week:

Not specified.

Duration:

Full Time, Regular

Work Days:

Monday thru Friday

Minimum Education Required:

Vocational Degree

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by fax, or by email:

Fax: Bialog, Mary (631) 563-2382

Email: accounting@jenairinc.com

BUSINESS SERVICES

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JOB OPENINGS

Part 1

Number of Openings:

1

Company Name:

RockTenn

Job Title:

General Warehouse Laborer

Minimum Experience Required:

No experience requirement provided.

Job Description:

Seeking a third shift Production General Helper to be located in Deer Park, NY.

Mathematical, Computer Skills:

- Must be able to add, subtract, multiply, divide, average and use a calculator.
- Must be able to add and subtract fractions.
- Must be able to read a tape measure in 32nds.
- Must be able to work with DOS, Windows and other industrial OS.
- Must be able to read, interpret and update production documents.
- **Mathematical ability will be assessed.**

Reasoning Ability:

- Ability to organize and prioritize work.
- Ability to multitask and handle a number of issues at one time.
- Ability to make independent, effective decisions.

Physical Demands:

- May be required to lift up to 50 lbs.
- May be exposed to high noise levels.
- Frequently exposed to moving, mechanical parts.
- Occasionally exposed to fumes.
- Occasionally exposed to airborne particles.
- Occasionally exposed to vibration.
- Will be required to work up to 8 hours in a standing position.
- Occasionally will be required to bend, crouch, climb, push and pull while performing work.
- Frequently exposed to 50 to 60 degree temperatures in the winter and 85 to 95 degree temperatures in the summer.

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JOB OPENINGS

Part 2

Job Location:

Deer Park, New York

Benefits:

Health Insurance, Dental Insurance, Vacation, Holidays, Retirement/Pension Plan

Duration:

Full Time, Regular

Work Days:

Not specified.

Shift:

Third (Night)

Public Transportation:

Information not provided.

Minimum Education Required:

Less Than High School

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by fax, or by email:

Fax: Wallace, Doris (973) 484-8628

Email: dowallace@rocktenn.com

BUSINESS SERVICES

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JOB OPENINGS

Part 1

Number of Openings:

1

Company Name:

RockTenn

Job Title:

Maintenance Planner/Scheduler

Minimum Experience Required:

No experience requirement provided.

Job Description:

Responsible for:

- The effective execution of all maintenance work control processes.
- Reports to the Maintenance Manager for the efficient and effective planning and scheduling all resources to conduct maintenance activities.
- Empowered to manage work priority, develop job plans, define parts and material and engage the proper resources to develop a safe, effective and efficient work control plan.
- Schedule and follow up on accuracy of the job plan for all planned Preventive Maintenance-PMs and scheduled repairs to minimize plant downtime.
- Entering and execution of purchase requisitions.
- Manage the status of work orders to completion.

What you need to succeed:

- High School Diploma or equivalent, college degree preferred
- Strong working knowledge of maintenance planning and the work order cycle
- Experience with project planning and scheduling tools
- Lead maintenance planning meetings with multi skilled operations and maintenance personnel
- Knowledge of utility systems, production equipment and maintenance practices
- Strong verbal and written communication skills

How you will impact WestRock:

- Approach all aspect of work with safety as the highest priority
- Minimize downtime and maximize productivity
- Oversee storeroom organization and inventory

BUSINESS SERVICES

Marcus Duffin, Business Services Representative



Steven Bellone
Suffolk County Executive

Frank Nardelli
Commissioner

James DiLiberto
Workforce Investment Board Chair

JOB OPENINGS

Part 2

Job Location:

Deer Park, New York

Pay:

Starting pay not specified.

Benefits:

Health Insurance, Dental Insurance, Vacation, Holidays, Retirement/Pension Plan

Duration:

Full Time, Regular

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by fax, or by email:

Fax: Wallace, Doris (973) 484-8628

Email: dowallace@rocktenn.com

BUSINESS SERVICES

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JOB OPENINGS

Part 1

Number of Openings:

1

Company Name:

RockTenn

Job Title:

Maintenance Manager

Minimum Experience Required:

No experience requirement provided.

Job Description:

Lead overall Maintenance and Reliability improvement efforts for the Plant as well as overall responsibility for managing Maintenance team. This position reports directly to the Plant Manager. The Reliability Manager can also be a developmental position for Plant Manager. Instill a proactive approach towards safety with employee involvement Ensure safety rule compliance across Department and Plant Maintains compliance with applicable codes, regulations and company policies, procedures and work instructions. Communicates and assists in the resolution of all circumstances which may affect quality or are considered questionable and unsafe. Perform all duties according to established safety policy, including wearing all required PPEs to perform duties. Ensures the effective supervision of contractor employees while on plant premises. Interviews, hires and trains employees, plans, assigns and directs work, appraises performance; rewards and disciplines employees, addresses complaints and resolves problems. Recommends corrective measures to improve production methods, equipment performance, and quality of product.

What you need to succeed:

- High School Diploma or equivalent, college degree preferred
- Proven leadership skills in developing strategies to attain performance objectives.
- Experience working with advance Predictive Maintenance tools, e.g., Infrared, Vibration, Oil, and Ultrasonic analysis, etc.
- Excellent communication skills both verbally and written.
- Effective computer skills including Microsoft Office.

How you will impact WestRock:

- Creating, managing and optimizing the Plant Preventative and Predictive Maintenance programs and managing capital improvement projects.
- Coordinate Plant Steering Committee Participates in the awarding of contracts for outside services and acquisitions.

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Commissioner

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Workforce Investment Board Chair

JOB OPENINGS

Part 2

Job Location:

Deer Park, New York

Duration:

Full Time, Regular

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by fax, or by email:

Fax: Wallace, Doris (973) 484-8628

Email: dowallace@rocktenn.com

BUSINESS SERVICES

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JOB OPENINGS

Part 1

Number of Openings:

1

Company Name:

RockTenn

Job Title:

Maintenance/Electrical technician

Minimum Experience Required:

5 years

Job Description:

- 5 years of an industrial Electrician working with Automated Systems and Troubleshooting industrial equipment.
- **An operational knowledge of automated industrial machinery which includes;** motors, servos, drives, relays, 3 phase power, communication devices, industrial, electronic controls and power transmission systems.
- A strong trouble shooting and problem solving ability with practical, mechanical & electrical aptitude.
- Must be able to read and interpret both electrical and mechanical drawings.
- Must be fully computer literate with Microsoft environment.
- Excellent written and verbal communication skills. Ability to work independently in a mature and professional manner.
- Troubleshoot and repair mechanical drives including calibration and proper alignment of drive motors and couplings.
- Inspect, troubleshoot and repair steam system equipment including boilers, condensate return system, pressure vessels, steam traps, Johnson joints, valves and piping.
- Read and understand basic electrical control schematics and use electrical test equipment, troubleshoot and repair electrical control circuits on all plant equipment including power distribution, lighting, HVAC, conveyor systems, auxiliary equipment, machine logic control circuits, and I/O interfacing to electronic systems.
- Understand basic electrical safety.
- Troubleshoot and repair power transmission/distribution equipment, circuits, 480 volt VAC switch gear, transformers, fuses, circuit breakers, motor starters, power and control, and relay control circuits.
- Read and understand drawings, troubleshoot and repair hydraulic and pneumatic mechanical systems including valves, solenoids, and manual and automatic controls including but not limited to press and finishing glue systems, banding line and corrugator hydraulics.
- Use machine shop and other tools such as power drills, reciprocating drill, band saw, reciprocating saw, table saw, hand grinder, bench grinder and surface grinder.

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JOB OPENINGS

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Part 2

This position will report directly to the Maintenance Manager All candidates must be willing to work any available shift, as well as overtime

Job Location:

Deer Park, New York

Pay:

Starting pay not specified.

Benefits:

Health Insurance, Dental Insurance, Vacation, Holidays, Retirement/Pension Plan

Hours per Week:

Not specified.

Duration:

Full Time, Regular

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by fax, or by email:

Fax: Wallace, Doris (973) 484-8628

Email: dowallace@rocktenn.com



JOB OPENINGS

Number of Openings:

1

Company Name:

Capitol Collision

Job Title:

Painter or Auto Body Repair

Minimum Experience Required:

No experience requirement provided.

Job Description:

Salary Negotiable.

40 Hours Week, paid vacation after one year, paid holiday after 3 months.

**Combination of little body work & painting (especially applying bondo & priming the car)

Job Location:

Oceanside, New York

Pay:

\$400.00 Weekly

Benefits:

Vacation, Holidays

Hours per Week:

40

Duration:

Full Time, Regular

Work Days:

Monday thru Friday

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

Class D (Operator)

How to Apply:

To apply, contact the employer in person, by telephone, or by email:

Tseng, Andy

401 Merrick Rd

Oceanside, NY 11572

Phone: Tseng, Andy (516) 764-6166

Email: captow.collision@gmail.com

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JOB OPENINGS

BUSINESS SERVICES

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Number of Openings:

1

Company Name:

Dr. Print

Job Title:

Inside Sales /Appointment Setter (OJT)

Minimum Experience Required:

Experience preferred but willing to Train

Job Description:

****This is an On-The-Job Training Position****

Looking to hire Inside Sales Position/Appointment Setter for outside Sales Team.

****Experience preferred but willing to Train!**

Job Location:

Hauppauge, New York

Pay:

\$12.00 Hourly

Duration:

Full Time, Regular

Work Days:

Monday thru Friday

Minimum Education Required:

High School Diploma

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by email:

Email: jwallace@doctor-print.com